



UNIVERSITY OF WEST GEORGIA

Inviting Applications and Nominations

Associate Vice President for Facilities Development and Sustainability

The **UNIVERSITY OF WEST GEORGIA** seeks an experienced facilities and grounds administrator to serve as **ASSOCIATE VICE PRESIDENT FOR FACILITIES DEVELOPMENT AND SUSTAINABILITY**. Reporting to the Vice President for Administrative Services, this senior leader directs the University of West Georgia's facilities and grounds planning, design, and construction operations, along with development of the 635-acre, 2.6 million square-foot of facilities on the main campus in Carrollton and the UWG Center in Newnan.

[VISIT WESTGA.EDU](http://WESTGA.EDU) TO LEARN MORE.



ABOUT UWG

Since 1906, the University of West Georgia has been home to those who seek a transformative college experience. UWG is a leading residential, doctoral comprehensive university that offers a broad undergraduate and graduate curriculum based on a liberal arts foundation.

Nestled on a picturesque 645 acres, the University of West Georgia is just 50 miles west of Atlanta. Serving more than 13,400 students across nine academic units, the University is known for its innovative academic programs and student-centered environment. It is a regional powerhouse with locations in Carrollton, Douglasville, and Newnan, Georgia. With students from 36 states and 69 countries, UWG is locally connected and globally relevant.

Perennially ranked by *U.S. News & World Report*, the *Princeton Review*, and *Colleges of Distinction* as a top national university, UWG currently offers 92 programs of study: 45 bachelor's; 24 master's; six specialist; five doctoral; nine post-baccalaureate; two post-master certificates, and one undergraduate certificate.

The University of West Georgia generates a regional economic impact of more than \$632 million and provides a safe, quality, and affordable educational experience that transforms lives.

UWG has been recognized by the Carnegie Foundation for its institutional commitment to community engagement through teaching, research, and public service with the Community Engagement Classification. The University was one of only 119 U.S. colleges and universities to receive the elective classification in 2020 and joins the ranks of only 359 institutions nationally.

THE OPPORTUNITY

The Associate Vice President for Facilities Development and Sustainability (AVP) directly supervises department leaders and provides highly responsible, independent, and complex leadership for key offices and functional areas, including facilities services, grounds service, energy systems, sustainability, fleet management and maintenance, architectural and design services, infrastructure planning, construction management, and custodial services.

The AVP works in close partnership with the University System of Georgia (USG) Office of Real Estate and Facilities to support capital planning, maintenance and operations, real estate and infrastructure development, and space management on UWG premises to achieve and advance the University's mission. The AVP directs a 200-plus-employee workforce.



The Associate Vice President for Facilities Development and Sustainability:

- Creates and promotes an inspiring vision for the future of sustainability at UWG by coordinating and implementing a University-wide initiative centered on sustainability.
- Engages the University community in building a culture of planning in facilities and campus development with emphasis on long-range strategic planning, master planning, development of stated outcomes, and measurement of performance.
- Develops and implements policies, standards, and procedures to ensure effective communication with campus stakeholders, with a strong commitment to customer service and complete reliability.
- Recruits, develops, and effectively manages an engaged workforce of more than 200 employees.
- Leads the development and execution of innovative solutions to achieve positive environmental impacts that are socially responsible and economically viable.

- Oversees a capital construction program averaging greater than \$25 million annually and manages an operations and utility budget exceeding \$14 million.
- Collaborates closely with institutional leadership and the Office of Real Estate and Facilities at the USG System Office to deliver cost-effective and high-quality facilities maintenance services and highly reliable utility and building services; make strategic capital investments to facilitate public and private campus development; and provide architectural and construction management services and support for institutionally, departmentally, and privately funded campus development.
- Develops and leverages partnerships with the USG System Office, public and private partner campus stakeholders, and other governmental agencies to advance the mission of the University.
- Manages resources to ensure high-quality cost efficient and effective facilities and services and manages campus efforts for sustainability.



- Coordinates capital budget portfolios, working closely with leadership across campus and the USG System Office.
- Facilitates space planning and advises university space governance units regarding space allocation policy and decisions.
- Implements strategies for continuous improvement of campus infrastructure, energy conservation, and sustainability.
- Plans and executes special assignments as delegated by the President and/or the Vice President for Administrative Services.

REQUIRED QUALIFICATIONS

- Bachelor's degree from a regionally accredited institution in Engineering, Construction Management, Facilities Management, or related field
- At least 10 years of progressively responsible management experience in different phases of facilities services, construction, capital planning, senior college administration, and public sector leadership, or similar work environments

Preferred Qualifications

- Master's degree from an accredited college or university in Engineering, Construction Management,

Facilities Management, Business Administration, Public Administration, or related field

- 12-15 years of progressively responsible management experience in different phases of facilities services, construction, capital planning, senior college administration, and public sector leadership, or similar work environments

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of facility management and/or capital planning principles and practices
- Knowledge of construction rules and regulations for compliance
- Knowledge of RFP and bidding process and contractual terms and conditions
- Knowledge of accounting/finance rules and regulations as mandated by federal and state agencies
- Ability to read, analyze, and interpret common scientific and technical journals, financial reports, and legal documents
- Ability to negotiate terms of contracts
- Ability to respond to common inquiries or complaints from internal or external customers, regulatory agencies, or members of the business community

- Ability to write and speak effectively and make highly professional presentations
- Ability to work with mathematical concepts, such as probability
- Ability to define problems, collect data, establish facts, and draw valid conclusions
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables
- Knowledge and understanding of university operations and governance
- Demonstrated ability to work in a team
- Very strong supervisor/ leadership skills
- Proficiency with office software and equipment

**View the 2021-2026
strategic plan "Becoming UWG" at
www.westga.edu/becominguwg/**



Annemarie Eades Vice President of Administrative Services

Annemarie Eades has served as Vice President of Administrative Services since July 2020. She joined the UWG administrative leadership team in 2016 as Vice President for Information Technology Services and Chief Information Officer.

Prior to joining the University, Ms. Eades served as Chief Information Officer at Morehouse School of Medicine in Atlanta, Georgia. Previously, she held information technology leadership positions in the financial services industry and in the public transportation industry.

Ms. Eades holds many professional, technical, and leadership certifications. She received her Bachelor's degree from East Stroudsburg University of Pennsylvania and a Master of Business Administration degree from Northcentral University. She also is a graduate of the College of Healthcare Information Management Executives (CHIME).

Ms. Eades was the recipient of the first issued Employee of the Year award, while serving as Network Manager at MARTA (Metropolitan Atlanta Rapid Transit Authority) and was the recipient of the first issued Leadership award, while serving as CIO at Morehouse School of Medicine.



The University of West Georgia is an Affirmative Action, Equal Opportunity Employer, and strongly encourages the applications and nominations of women and minorities. University System of Georgia Board of Regents policy requires the completion of a background check as a prior condition of employment. The University of West Georgia does not discriminate on the basis of race, color, religion, sex, national origin, sexual orientation, age, marital or veteran status, political affiliation, or the presence of a non-job related condition or handicap under Federal or State law.



Living in Carrollton, “The City of Dreams,” offers the advantages of city life with a small-town vibe. This progressive community with Southern flair offers plenty of shopping, restaurants, nightlife opportunities, and cultural events. Named a City of Excellence in Georgia and listed as one of the 50 Best Small Southern Towns, Carrollton is the cultural, educational, health care, and commercial center for the west Georgia region.

At the heart of Carrollton is its historic downtown and Adamson Square lined with shops, galleries, and restaurants. Each season offers unique local events and opportunities for year-round recreation. Outdoor activities abound through award-winning spaces, including an 18-mile paved walking and biking Greenbelt trail that encircles the city and passes through the UWG campus.

The city embraces the University’s students, faculty, and staff, and welcomes the diversity UWG brings to the community.

Invested in education with highly rated city and county K-12 systems, both city and county public school graduation rates are 90% and above and rank among the top in the nation by *U.S. News & World Report*.



LAURA BARNES



APPLICATION & NOMINATION PROCESS

Confidential inquiries are welcomed, and nominations are invited.

Applications

- 1) Application packet must include:
 - a) A letter of application that addresses the responsibilities and qualifications of the position
 - b) Current resume
 - c) At least four references with full contact information including e-mails (References will not be contacted without consent from applicant.)
- 2) Submit application packet (preferably as PDFs) to:
UWG-AVPFacilities@myersmcrac.com

Additional information will be requested upon receipt of application.

Review of applications is in progress.

Applications will be accepted until the position is filled.

Nominations

Submit nominations to:

UWG-AVPFacilities-nominate@myersmcrac.com
 with complete contact and e-mail information for the individual being nominated.

Kenny Daugherty, President of **Myers McRae Executive Search and Consulting**, is assisting the University of West Georgia with this search.



(478) 330-6222 MyersMcRae.com