

# MONTANA

TECHNOLOGICAL UNIVERSITY

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# FOUNDATION

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*Inviting Applications and Nominations for*

## CHIEF EXECUTIVE OFFICER



The **Montana Technological University Foundation** seeks an experienced fundraising leader with vision and energy to serve as **Chief Executive Officer of the Foundation**. The CEO oversees the overall operations of the Foundation and leads a comprehensive fundraising program that supports the University's and Foundation's missions and goals. A start date before August, 2022, is preferred.



## ABOUT THE FOUNDATION

Established in 1967 under State of Montana law, the Montana Technological University Foundation is an independent, non-profit organization that qualifies under the provisions of IRS code 501(c)(3). The Foundation serves as the official development office for Montana Technological University and operates exclusively for the purpose of encouraging, promoting, and supporting the educational programs and scholarly pursuits of the University. The Foundation also oversees the programs and activities involving alumni engagement.

The Foundation is governed by a Board of Directors comprised primarily of leaders in business and industry. Nick DiGiovine, MD, has chaired the 27-member Foundation Board since 2019. Seventeen of the Board members are Montana Tech alumni, and five are non-voting members from the University.

On behalf of the University, the Foundation solicits and administers gifts and grants to enhance and enrich the teaching and research efforts of the faculty and to increase educational opportunities for Montana Tech's students. The Foundation's comprehensive and integrated fundraising strategy focuses on three primary areas: major and planned

gifts, corporate and foundation relations, and annual giving. Gifts are administered according to the wishes of the contributors. The Foundation recently made significant investments in software systems that enable the staff to research prospects and gift opportunities, as well as prioritize fundraising activities and manage their individual portfolios.

The professional staff are employees of the Foundation. Led by the CEO, the staff includes a Director of Development, Development Officers, Finance Director, Accountant, and Stewardship and Data Development Coordinator.

### ***M.T.U. Foundation Mission Statement***

*The mission of the Montana Technological University Foundation is to advance the teaching, research, and public service endeavors of Montana Technological University by generating private contributions to supplement the institution's state and federal revenues for capital, operating, and student assistance funds. The Foundation is the catalyst and channel through which gifts and donation income flow to provide support for Montana Technological University and its programs.*

# FOUNDATION SUPPORT FOR FY 2021

## \$1.8 M

IN STUDENT SCHOLARSHIPS

## \$874,621

FOR EQUIPMENT DISTRIBUTION

## \$425,955

FOR ACADEMIC PROGRAMS

## \$421,157

TO RECRUIT AND RETAIN TALENTED FACULTY



## THE OPPORTUNITY

The Chief Executive Officer is responsible for the overall operations of the Foundation. In coordination with the Foundation Board of Directors and the University, the CEO strives to build greater public awareness, visibility, and understanding of the Foundation to expand the donor base and increase net annual revenue.

The CEO meets regularly with the Board of Directors and the Executive Committee and its standing committees and presents reports on the business and status of the Foundation and its goals at each meeting. The CEO also submits an annual report with recommendations on the operations and objectives of the Foundation for the next year for review by the Board. At the request and discretion of the Board and the Executive Committee, the CEO performs other duties that are delegated.

The CEO works closely with the Chancellor, Deans, and Department Heads at Montana Tech to coordinate the fundraising initiatives of the Foundation. A member of the Chancellor's Cabinet and Leadership Team, the CEO meets regularly with the Chancellor to ensure University priorities are met.

### PROFESSIONAL CHARACTERISTICS

- Leadership skills and experience
- Confident, engaging personality
- Collaborative, energetic, and innovative workstyle
- Good business understanding and acumen

### QUALIFICATIONS

Candidates must hold at least a four-year degree and have at least five years of relevant development experience, preferably in a collegiate or non-profit setting, with compelling evidence of fundraising success.

### Other qualifications

- Demonstrated fundraising success in working with business and academic leaders
- Experience managing a diverse team of development professionals and support staff
- Experience managing profit and loss (P&L) for a business or foundation
- Experience managing a staff and office within a semi-matrix organization, such as a foundation or university
- Experience working and interacting with governing boards and volunteer leaders
- Knowledge of financial reporting principles, controls, systems, procedures, and regulations
- Knowledge of investment principles, procedures, ethics, regulations, and standards as applied to public donations and endowments
- Ability to work effectively and collaboratively with multiple and diverse groups internally and externally
- Ability to analyze data and develop a plan to reach university and foundation goals
- Outstanding communication skills, both oral and written, with the ability to present information and ideas clearly and concisely

*Montana Technological University is a premier STEM-focused institution and the only “special focus” institution in the Montana University System. This extraordinary institution is consistently recognized among America’s best values in undergraduate education and provides the highest return on investment of any institution in the state of Montana. Couple this with its internationally renowned, century-old tradition of excellence in higher education, its amazing location in the heart of one of Montana’s richest historical and cultural communities, and its access to some of the best outdoor recreation in the country, Montana Tech is like no other.*



Under Montana law, the Foundation will not refuse employment to a person, bar a person from employment, or discriminate against a person in compensation or in a term, condition, or privilege of employment because of race, creed, religion, color, national origin, age, disability, marital status, gender, sexual orientation, or status as covered veteran in accordance with applicable federal, state, and local laws. This policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.



## BUTTE, MONTANA

Montana Technological University Foundation is located in Butte, a city with nearly 35,000 residents in southwest Montana. Once the country's most flourishing center for copper mining, Butte has preserved that history. It has one of the nation's largest National Historic Landmark Districts with over 4,000 structures around the city. The area offers some of the best examples of Victorian architecture available today.

After a century of weathering the booms and busts of a mining-focused economy, the Butte community actively worked to diversify its economy at the turn of the 21st century. Tourism, recreation, and festivals draw tens of thousands of visitors to the city. Many artists

and craft persons also have settled in the area. The city's new Silicon Mountain Technology Park and Cyber Village is attracting international firms to the area.

In addition to the shops, theaters, museums, restaurants, sports facilities, and local businesses, visitors and residents enjoy the elaborate and beautiful architecture of the uptown area, the ethnic diversity reflected in the food and activities, and the lessons and treasures found at the World Museum of Mining. The city has quality public and private schools, comprehensive healthcare, and a moderate cost of living. Outdoor recreation is available year-round from downhill skiing and snowboarding to camping, hiking, and fishing.

## APPLICATION AND NOMINATION PROCESS

*Confidential inquiries are welcomed, and nominations are invited.*

### Applications

- 1) Application packet must include:
  - a) A letter of interest
  - b) Current résumé
  - c) At least four references with full contact information including e-mails (*References will not be contacted without consent from applicant.*)
- 2) **Submit application packet (preferably as PDFs) to [MTUF-CEO@myersmcrae.com](mailto:MTUF-CEO@myersmcrae.com) by May 18, 2022 for best consideration.** Additional information will be requested upon receipt of application. Applications will be accepted until the position is filled.

### Nominations

Submit nominations to:  
**[MTUF-CEO-nominate@myersmcrae.com](mailto:MTUF-CEO-nominate@myersmcrae.com)**  
 with complete contact and e-mail information for the individual being nominated.

**Kenny Daugherty**, President of **Myers McRae Executive Search and Consulting**, is assisting Montana Technological University Foundation with this search. To schedule a conversation, contact Kenny at [KennyDaugherty@MyersMcRae.com](mailto:KennyDaugherty@MyersMcRae.com).

