

# LMU

## Lincoln Memorial University



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*Inviting Applications and Nominations for*

## Vice President for Research and Grants





*Lincoln Memorial University (LMU), a comprehensive values-based learning community dedicated to providing quality educational experiences at the undergraduate, graduate, and professional levels, seeks a **Vice President for Research and Grants**.*



## ABOUT THE UNIVERSITY

Nestled in the pristine Appalachian Mountain range along the Cumberland Gap, LMU's main campus in Harrogate, Tennessee, is scenic, historic, and perfectly poised to offer a liberal arts education. The campus is full of activities for residential students, with 11 extended sites in surrounding areas and more than 30 academic majors ranging from accounting to wildlife and fisheries biology. LMU provides educational experiences to suit all.

Most importantly, LMU is a close-knit community filled with people who care. Students can expect personal attention with an average class size of 14, which means at LMU, one can build relationships that last and learn lessons that can be carried for life. As of fall 2024, the university has 1,668 undergraduate and 4,413 graduate and professional students.

The nation's beloved 16th president, Abraham Lincoln, was a native of neighboring Kentucky. In Lincoln's vision, he visualized "a great university for the people of this area" right in the Cumberland Gap.

One hundred twenty-eight years later, Lincoln Memorial University is the heir of that vision and is very proud to wear his name and embrace his legacy.

### **LMU Mission**

Lincoln Memorial University is a comprehensive values-based learning community dedicated to providing quality educational experiences at the undergraduate, graduate, and professional levels. The University strives to give students a foundation for a more productive life by upholding the principles of Abraham Lincoln's life: a dedication to individual liberty, responsibility, and improvement; a respect for citizenship; recognition of the intrinsic value of high moral and ethical standards; and a belief in a personal God.

While primarily committed to teaching, the University supports research and service. The University's curriculum and commitment to quality instruction at every level are based on the beliefs

that graduates must be able to communicate clearly and effectively in an era of rapidly and continuously expanding communication technology, must have an appreciable depth of learning in a field of knowledge, must appreciate and understand the various ways by which we come to know ourselves and the world around us, and must be able to exercise informed judgments.

The University believes that one of the major cornerstones of meaningful existence is service to humanity. By making educational, service, and research opportunities available to students, Lincoln Memorial University seeks to improve life for the students it serves. While serving students from throughout the state, nation, and many other countries, the University retains a commitment to enrich the lives of people and communities in the Appalachian region.

## College of Dental Medicine

In 2020, the university accepted the challenge to provide dental education to the students in Appalachia and beyond and oral health care to some of the 2.2 million people who do not have access to oral health care in Appalachia and East Tennessee.

The College of Dental Medicine (CDM) prepares highly skilled, compassionate, and ethical oral health providers dedicated to excellence in teaching, patient care, research, and service. CDM focuses on improving oral and overall health in underserved communities, which is accomplished through lifelong learning and critical thinking.

## College of Osteopathic Medicine

Lincoln Memorial University-DeBusk College of Osteopathic Medicine (LMU-DCOM) was established on August 1, 2007. With the beautiful Cumberland Gap mountains serving as the backdrop, LMU-DCOM is one of the most prominent buildings on campus. LMU-DCOM currently offers programs in two locations: Harrogate and Knoxville. Quality educational programs are delivered through experienced faculty utilizing innovative teaching methods and state-of-the-art technology. LMU-DCOM is fully committed to meeting the health care needs of the community and beyond with excellence in teaching, patient care and services.

## College of Veterinary Medicine

The Richard A. Gillespie College of Veterinary Medicine at Lincoln Memorial University (LMU-CVM) is dedicated to providing exceptional veterinary medical education, from undergraduate through professional and graduate degree programs. Since its creation, LMU-CVM's commitment to student success, academic quality, innovative education, professional excellence, and community culture has produced veterinary healthcare professionals who fulfill the mission of the University: serving the health and wellness needs of people, animals, and the environment within the Appalachian region and beyond.





# THE OPPORTUNITY

The Vice President for Research and Grants (VPRG) is the chief research officer and is responsible for:

- Furthering the development of the University's research endeavor to include Public Health Service compliance in the pursuit of Animal Welfare Assurance number;
- Providing effective leadership to all administrative research units at Lincoln Memorial University (LMU);
- Nurturing excellent research, scholarship, and creative activity conducted by faculty, staff, and students;
- Engaging in effective and transparent decision making in consultation with key stakeholders; *and*
- Working with the University and school administration in establishing new research programs and directions to promote and enhance the University's contribution to new knowledge and the national standing of LMU.

The VPRG submits the annual operational plans and budgets for all matters pertaining to the University's centralized research support and infrastructure activities to the Executive Vice President of Academic Affairs (EVPAA). Also, they report to the EVPAA on day-to-day operational matters relative

to research infrastructure and services and provide periodic reports, at least annually, on the operational effectiveness of University research efforts.

The VPRG leads the University Committee on Scholarly Activities comprised of the Deans to promote, assess, and advance research interactions among schools. They oversee the Office of Research, Grants and Sponsored Programs (ORGSP) and work closely with Deans to ensure compliance and integrate the teaching and research in a manner consistent with the mission of LMU. They will also lead the effort to enable LMU to receive federal grant funding involving animal research.

## Duties and Responsibilities

- Develops plans for all matters pertaining to the University's centralized research support and infrastructure activities.
- Reports periodically, and at least annually, to the EVPAA on the operational and performance effectiveness of the centrally-funded support units with systematic input from the research community, develops and implements strategies to continuously improve the infrastructure and services provided by the division.

- Leads, manages, and holds institutional responsibility for the research infrastructure and services including the following units: Institutional Review Board (IRB), Institutional Biological & Chemical Safety Committee (IBC), Office of Research, Grants & Sponsored Programs (ORGSP), research components of Occupational Health and Safety, Institutional Animal Care and Use Committee (IACUC), and the Animal Research Program.
- Advises the EVPAA on strategic plans for development and renovation of research space.
- Acts for the EVPAA in the review and approval of proposals for extramural funding and in the acceptance of extramural grants and contracts for research, training, and services and monitors compliance with the agency guidelines.
- Works with the EVPAA and the Deans in identifying and establishing liaisons with government agencies, private industry, corporations, and foundations that will provide support for basic and applied research at the University.
- Provides external stakeholders such as government agencies, private industry, corporations, and foundations with information on the research, training, and service capabilities of the University.
- Acts for the EVPAA in implementing the University's agreements with agencies, corporations, foundations, and similar organizations in the conduct of research and development activities.
- Provides leadership and management in reviews and assessments on proposals for large-scale research activities such as centralized research facilities, interdisciplinary research programs, and inter-institutional research agreements.
- Promotes the importance and creative value of faculty research to the broader community.
- Manages University-wide research programs and other centralized programs and facilities.
- Leads, mentors, and develops research staff.
- Is attentive to updates in federal research requirements as well as research trends and best practices.
- Supports academic efforts to engage students in the research enterprise and experience.
- Encourages and assists faculty and other University personnel in developing opportunities for patents, licensing, and technology transfer.

- Works with the EVPAA, Deans, and faculty to develop and stimulate participation in activities that encourage interaction between the University and the private sector in research activities.
- Represents the interests of the faculty in the fiscal administration of sponsored research.
- Promotes research integrity and responsibility and ensures that all University personnel adhere to regulations, policies, procedures, and strict standards of ethical conduct in planning, performing, and reporting research and scholarly activity.
- Undertakes additional assignments in research affairs at the discretion of the EVPAA.
- Performs other duties as assigned.

## QUALIFICATIONS

### Required

- Earned doctoral degree from an accredited institution
- At least three years of success (beyond the role of a PI and/or Co-PI) in securing and administering grants from various sources including federal agencies such as the NIH
- Demonstrated effectiveness in administration and management of a complex institutional organization or unit
- Multiple publications in peer-reviewed journals

### Preferred

- Research Administrator Certification (CRA)





## Executive Vice President for Academic Affairs

The Vice President for Research and Grants reports to Dr. R. Jay Stubblefield, Executive Vice President for Academic Affairs. Dr. Stubblefield first served in the Vice President for Academic Affairs position from 2019 until 2021 and leads the Academic Affairs division of the University and serves in the president's cabinet and executive council.

Dr. Stubblefield returned to LMU following a 12-month stint as the chief academic officer at South College in Knoxville. Prior to his first tenure at LMU, Dr. Stubblefield served South University in Savannah, Georgia, as vice chancellor for academic affairs (VCAA) for three years, and associate vice chancellor for academic affairs from 2012-2016. As VCAA he led the team that is primarily responsible for ensuring the integrity of the institution's academic programs through continuous assessment and improvement, along with the quality of key academic areas such as university libraries, institutional effectiveness and compliance with regional, state and programmatic requirements.

Dr. Stubblefield has nearly three decades of academic experience, having served as a faculty member and in roles of increasing administrative responsibility. Prior to joining South University, he served for 12 years first as a faculty member and ultimately as provost and senior vice president for academic affairs at North Carolina Wesleyan College (now University) in Rocky Mount, North Carolina. He had previously served for two years on the faculty at Texas A&M International University in Laredo, Texas. In addition to several journal articles and professional presentations, Dr. Stubblefield co-authored a book entitled *A Critical Companion to Jonathan Swift: A Literary Reference to His Life and Work*.

In addition to his exemplary academic proficiencies, Dr. Stubblefield has extensive experience with accreditation activities including reaffirmations, substantive change efforts, committee work, and presentations with the Southern Association of Colleges and Schools Commission on Colleges. He has also demonstrated expertise and success in programmatic accreditation and state licensing.

Dr. Stubblefield holds a Ph.D. and Master of Arts in English from the University of Kentucky and a Bachelor of Arts in English from North Carolina State University.





# HARROGATE, TENNESSEE

Harrogate is serenely located next to one of the most beautiful areas in East Tennessee—Cumberland Gap National Park. A small town, with a population of 4,400, Harrogate sits on the borders of Tennessee, Kentucky, and Virginia, with many attractions and activities.

While the Abraham Lincoln Library and Museum is located at Lincoln Memorial University, the town is also known for the scenic hiking trails, overlooks, and sites at the Cumberland Gap National Historic Park, Olde Towne Cumberland Gap Ghost Tours, as well as the Little Congress Bicycle Museum, and its collection of vintage bikes, and Harrogate City Park.

Public schools in area include Ellen Myers Elementary, H. Y. Livesay Middle School, and Forge Ridge Consolidated School. Cumberland Gap High School is located in Harrogate. Neighboring Cumberland Gap is also home to Tri-State Christian Academy.

Nearby hospitals include Middlesboro ARH Hospital, the LaFollette Medical Center, and the Claiborne Medical Center.

If the thrill of urban adventure calls, Knoxville is only an hour drive southwest. Situated along the banks of the Tennessee River, Knoxville can thrill with the World's Fair Park, Knoxville Zoo, McClung Museum of Natural History & Culture, along with an exciting downtown scene.

## Application & Nomination Process

*Confidential inquiries are welcomed, and nominations are invited.*



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### Applications

- 1) All application packets must include the following:
  - a) A letter of application that addresses the responsibilities and qualifications of the position
  - b) Current curriculum vitae
  - c) Statement of teaching philosophy
  - d) Statement of scholarship
  - e) Unofficial transcripts of **all degrees and certificates earned** (*Official transcripts will be required of finalists.*)
  - f) At least four references with full contact information including e-mail (*References will not be contacted without consent from applicant.*)
- 2) Submit application materials (preferably as PDFs) online. Additional information is requested with the submission of materials. **For best consideration, complete applications should be received before February 17, 2025.**

**APPLY HERE**

### Nominations

Submit nominations with complete contact and e-mail information for the individual being nominated.

**NOMINATE HERE**

### Consultant

**Jennifer Barfield**, Executive Vice President of Myers McRae Executive Search and Consulting, is the lead consultant for this search. **Request a conversation regarding this search at [JenniferBarfield@myersmcræ.com](mailto:JenniferBarfield@myersmcræ.com).**



*Lincoln Memorial University is an Equal Opportunity educational institution. In support of its Mission Statement, LMU is committed to equal opportunity in recruitment, admission, and retention for all students and equal opportunity in recruitment, hiring, training, promotion, and retention for all employees. In furtherance of this commitment, Lincoln Memorial University prohibits discrimination on the basis of race, color, ethnicity, religion, sex, national origin, age, ancestry, disability, veteran status, military status, sexual orientation, marital status, parental status, gender, gender identity, gender expression, and genetic information in all University programs and activities.*