CLAYTON STATE UNIVERSITY

Inviting Applications and Nominations for

Vice President of Information and Technology Services

MYERS McRAE
EXECUTIVE SEARCH AND CONSULTING

*Clayton State University, a comprehensive state university near Atlanta, Georgia, seeks a proven IT administrator with experience working with strategic plans and ensuring effective and quality services to serve as **Vice President of Information and Technology Services**. This results-oriented administrator reports directly to the President and is a member of the President's Cabinet.*

ABOUT THE UNIVERSITY

Clayton State University, a unit of the University System of Georgia, has been recognized repeatedly as a "Top Workplace in Atlanta" by the *Atlanta-Journal Constitution*. Known for being welcoming, diverse, opportunity rich, and committed to academic success, the University was one of 79 higher education institutions across the nation that *The Chronicle of Higher Education* selected for its 2017 list of "Great Colleges to Work For."

Founded in 1969, the University enrolls nearly 7,000 students from 31 states and 42 countries. A Minority Serving Institution (MSI), Clayton State's student body is 70 percent female and is more than 60 percent African American, almost 10 percent Hispanic, 7 percent Asian, and 15 percent White. The average age of students seeking degrees is 25, with approximately 50 percent of the students being traditional age.

Students benefit from the personalized attention, small class sizes, outstanding faculty, career guidance and preparation, and a vibrant campus life at Clayton State. The 230 full-time faculty are not only experts in their fields, but also dedicated mentors. Seventy-five percent of the undergraduate instructors hold the highest degrees in their fields.

Emphasizing an environment of experiential-based learning to prepare students to succeed in a diverse society, Clayton State offers 11 graduate degrees, 43 undergraduate degrees, and 5 associate degrees through its four colleges—Arts and Sciences, Business, Health, and Information and Mathematical Sciences. In addition to 22 online degree programs, the University holds classes in McDonough and Peachtree City, Georgia. The University provides opportunities for certificate and exploratory programs through its Continuing and Professional Education unit.

Students have opportunities to engage with the community, to conduct research, and to intern with business, government, or non-profit organizations. The largest number of credit hours are taken by students enrolled in the College of Arts and Sciences, where almost 60 percent of the enrollment pursues career opportunities in teaching, criminal justice, sciences, and music, to name a few. Approximately 14 percent of course hours are taken in the College of Health, which offers programs in nursing, healthcare management, and dental hygiene. Another 13 percent of credit hours are earned in studies of business administration, logistics, supply chain management, and accounting offered by the College of Business. The remainder

of credit hours are earned in studies offered by the College of Information and Mathematical Sciences in the fields of computer science, cyber security, and mathematics. In fiscal year 2020, the University awarded 145 master's degrees, 953 bachelor's degrees, 98 associate degrees, and 25 certificates.

Beyond the classroom, students are involved in more than 80 student organizations in addition to programming that encourages community involvement and leadership opportunities. The 62,000-square-foot Student Activities Center is the hub for student gatherings, activities, programming, events, fitness, and intramural sports.

The 214-acre campus with six lakes is regarded as one of the most beautiful in the state. It has two residential facilities for students. Laker Hall is home to resident freshmen and provides a traditional dormitory experience. Laker Village houses upper classmen and graduate students in apartments that provide the convenience of living on campus.

An NCAA Division II member, Clayton State fields teams in men's and women's soccer, cross country, basketball, indoor track, and outdoor track; men's golf, and women's tennis. The Lakers compete in the Peach Belt Conference, one of the top conferences in the nation at the Division II level. In 2011, the women's basketball program claimed the first NCAA Division II championship in program history.

Clayton State is home to the nationally and internationally renowned Spivey Hall, the finest small performance facility in the southeastern United States. Spivey Hall, a 400-seat, acoustically superior venue, has built a 30-year legacy of artistic excellence, drawing audiences from across the nation and serving as the performance venue for music students of Clayton State.

DIVISION OF INFORMATION AND TECHNOLOGY SERVICES

The Division of Information and Technology Services (ITS) provides enterprise information technology services to university students, faculty, and staff. The office provides a robust, stable, and reliable infrastructure, while adopting innovative technologies for physical and virtual classrooms. The annual operating budget, as it stands today, is $4.3 million. This amount does not include the Technology Fee budget which for FY'22 is $755,000.

ITS provides services through four departments:

- **Enterprise Applications** is responsible for Clayton State's information systems including BANNER and all interfaces to or from BANNER. There are three principal areas of responsibility: Application Support (Enterprise & Departmental based), Cloud Platforms (Microsoft O365/ServiceNow/Salesforce), and Business Intelligence & Reporting.

- **Client Services** is responsible for hardware and software support for all student and university mobile laptop computers at Clayton State, as well as all university desktops campus wide. The department also oversees all classroom instructional audio-visual equipment, audio sound reinforcement, and AV checkout. It includes four principal areas of responsibility: Service Desk (The HUB), Endpoint Management, Desktop Support, and A/V Services.

- **Cybersecurity** is responsible for protecting against the unauthorized use of electronic data.

- **Technology Infrastructure** is responsible for all of Clayton State's mission critical servers, networks, and telephones.

Clayton State University cultivates an environment of engaged, experience-based learning, enriched by active community service, that prepares students of diverse ages and backgrounds to succeed in their lives and careers. Through a distinctive combination of proven and innovative methods of teaching and learning, Clayton State University will excel in preparing students from many walks of life to meet the challenges of living and working in a dynamic, global society.

Clayton State University is committed to:
- *Creating an outstanding educational experience that stimulates intellectual curiosity, critical thinking, and innovation.*

- *Engendering a spirit of openness, understanding, collaboration, and mutual respect throughout the University.*
- *Fostering learning that engages students, faculty, staff, alumni, and the greater community.*
- *Expanding and allocating resources strategically, according to mission and values, to support overall institutional effectiveness.*
- *Providing an inviting and supportive campus community for faculty, staff, and students.*
- *Repositioning Clayton State University in the higher education marketplace and beyond.*

THE OPPORTUNITY

The Vice President of Information and Technology Services serves as the Chief Information Officer for the institution and leads the Division of Information and Technology Services. The Vice President oversees planning and implementation of all enterprise resource planning systems and directs information management budgeting, strategic and tactical planning, and business process re-engineering. This position reports to the President and is a member of the Cabinet.

PRIMARY RESPONSIBILITIES

- Provide leadership to the institution as it relates to information technology, innovative solutions, and national best practices.

- Ensure the strategic goals of the institution are met as it relates to information technology and cyber security.

- Lead information technology teams to ensure reliable technology infrastructure and integrated application solutions are available to the campus with a high degree of availability, integrity, and security.

- Incorporate effective security measures within the institution's information technology environment that protects the institution from cyber-attacks.

- Oversee the budgets of the ITS Division that consists of three to four operating departments and a $4.5 million budget.

- Provide technology leadership and trusted advising to members of executive, academic, and technology teams.

- Meet the technology needs of students, faculty, and staff in an ever-changing academic, technological, and fiscal environment.

- Authorize and oversee the deployment, monitoring, maintenance, development, and support of all hardware and software based on institution-wide needs.

- Coach and provide ongoing staff development and training to ensure that best practices in IT service management are utilized.

- Foster a culture of quality customer service.

- Consult broadly with faculty, staff, and administration to set priorities, define goals, and clarify areas of responsibility.

- Facilitate and maintain a high level of communication with the university community to ensure continuing dialogue and customer satisfaction.

QUALIFICATIONS

- Master's degree or above

- Seven years of progressive responsibility in information technology with significant senior-level supervisory experience

- Demonstrated professional expertise and understanding of current issues and best practices in the field

KNOWLEDGE, SKILLS, AND ABILITIES

- Proven strategic thinker who can partner with university leaders and align IT with the University's strategic goals

- Ability to articulate a vision for the future of information and instructional technology in a rapidly growing university with diverse constituencies and academic programs

- Advanced technical knowledge and leadership abilities to move the IT team in the direction required to achieve the highest standards of technology and support for the faculty, students, and staff
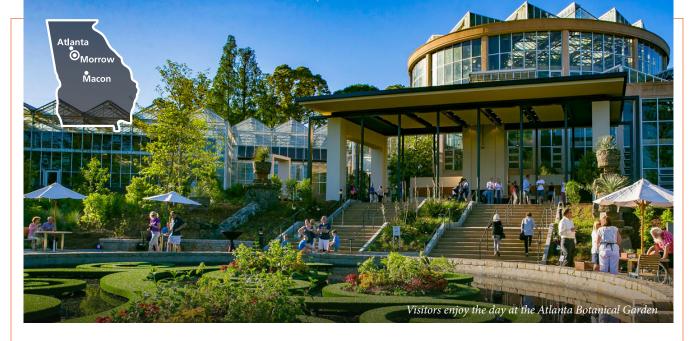
- Demonstrated ability to use diverse information technologies in a collegial environment

- Critical understanding of emerging directions for the uses of technology in university administrative systems

- A record of successful administrative leadership, preferably in higher education

- Outstanding interpersonal and communication skills

- Extensive experience in personnel and project management

- Exemplary problem-solving abilities

- Demonstrated ability to lead through the extremes of university economics, including rapid change and growth on one end of the spectrum and severe continual budget challenges on the other

- Effective financial management skills, planning, budgeting, and forecasting

Visitors enjoy the day at the Atlanta Botanical Garden

The Greater Atlanta Area

Clayton State University is located in Morrow, just south of the city of Atlanta. Whether seeking small-town charm or dynamic city amenities, both are within easy reach.

The city of Morrow, with a population of nearly 10,000 residents, has made the transformation from rural railroad acreage to a modern arena of art, music, history, and outdoor recreation. It is home to the Southeast Region Branch of the U.S. Archives and the main campus of the Georgia Archives. The Reynolds Nature Preserve is a 146-acre preserve with three miles of hiking trails, a nature center with live animals, and preserved barn with farm equipment and a spring house that dates back to 1867.

Downtown Atlanta, the largest metropolitan city in the Southeast, is easily accessible by Interstate 75. Offering authentic Southern hospitality, the city's metropolitan area is home to six million residents. Its economy continues to grow as it attracts a broad range of industries and Fortune 500 corporations. The city has become a center for major film and television production and high-tech companies.

One of the top transportation hubs in the nation, Atlanta is connected to the world. It fosters a strong sense of community and has outstanding cultural and performing arts venues, a wide range of professional sports, world-class cuisine, and an abundance of recreational opportunities. The Georgia Aquarium, the Martin Luther King, Jr. Historic Site, the Atlanta Zoo, the High Museum, the College Football Hall of Fame, and the Atlanta Botanical Garden are only a few of the favorites that attract millions of visitors each year.

APPLICATION AND NOMINATION PROCESS

Confidential inquiries are welcomed, and nominations are invited.

Applications

1) Application packet must include:
   a) A letter of application that addresses the responsibilities and qualifications of the position
   b) Résumé
   c) At least four references with full contact information including e-mails (*References will not be contacted without consent from applicant.*)

2) **Submit application packet (preferably as PDFs) to Clayton-VP-ITS@myersmcrae.com by July 8, 2022 for best consideration**. Additional information will be requested upon receipt of application. Applications will be accepted until the position is filled.

Nominations
Submit nominations to:
Clayton-VP-ITS-nominate@myersmcrae.com
with complete contact and e-mail information for the individual being nominated.

Jennifer Barfield, Senior Vice President, and **Emily Parker Myers, CEO,** of **Myers McRae Executive Search and Consulting**, are assisting Clayton State University with this search.

Request a conversation regarding this search at jenniferbarfield@myersmcrae.com.

(478) 330-6222   MyersMcRae.com