

# FAMU

**FLORIDA  
AGRICULTURAL AND  
MECHANICAL  
UNIVERSITY**



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*Inviting Applications and Nominations for*

## **Senior Vice President and Vice President for Finance and Administration/CFO**



*Florida A&M University seeks a dynamic and experienced leader to serve as **Senior Vice President and Vice President for Finance and Administration/CFO**. This executive position will serve as a key strategic advisor to the President and Board of Trustees and will oversee the Division of Finance and Administration which includes Financial Planning, Controller and Treasury Operations; Budgeting, Business and Financial/Auxiliary Services; Procurement Services; and Human Resources.*



## FAMU VISION

Florida Agricultural and Mechanical University will be recognized as a leading national public university that is internationally renowned for its competitive graduates, transformative research, and innovation.

# ABOUT THE UNIVERSITY

**Founded in 1887, Florida Agricultural and Mechanical University (FAMU), located in Tallahassee, is the third oldest university in the State University System of Florida and is the state's only public historically Black university.** FAMU is an energetic and dynamic institution, acclaimed for the excellent achievement of its students, alumni, faculty, and its contribution to society in the pursuit of education and research. The university works every day to continue to propel itself to the forefront of innovation and scholarship. In recent years, the University has doubled its research expenditures and outpaced its peers in student achievement rates.

With an enrollment of nearly 10,000 students, FAMU ranks among the nation's Top 100 public universities in the 2025 *U.S. News & World Report* "Best Colleges" ranking, landing at #81; #3 among Historically Black Colleges and Universities (HBCU); #1 public HBCU; #20 for Social Mobility; and #152 among National Universities.

FAMU's dedication to pushing the boundaries of discovery propels it forward as one of the nation's best public universities. Across disciplines, FAMU's world-class researchers seek answers to some of humanity's most challenging problems, addressing issues that impact Florida, the nation and beyond. With \$112.4M (FY24) in research awards, FAMU is on the precipice to achieve Carnegie Classification of Institutions

of Higher Education's highest and most coveted Very High Research Activity status (R1) in the next few years.

FAMU's 14 colleges and schools, offering more than 60 undergraduate and 40 graduate degree programs, through its College of Agriculture and Food Sciences; College of Pharmacy and Pharmaceutical Sciences; Institute of Public Health; College of Education; College of Law; College of Science and Technology; College of Social Sciences, Arts, and Humanities; FAMU-FSU College of Engineering; School of Allied Health Sciences; School of Architecture & Engineering Technology; School of Business and Industry; School of Graduate Studies and Research; School of Journalism & Graphic Communications; School of Nursing; and School of the Environment.

The University offers more than 100 student organizations and several fraternities and sororities. FAMU is a member of the Southwestern Athletic Conference (SWAC) and fields 14 NCAA Division 1 athletic teams.

In addition to the main Tallahassee campus, FAMU has several satellite campuses across Florida. These include the College of Law in Orlando and the College of Pharmacy and Pharmaceutical Sciences, Institute of Public Health, which has sites in Crestview, Tampa, Jacksonville, and Miami.

## FAMU MISSION

FAMU is an 1890 land grant, doctoral/research institution devoted to student success at the undergraduate, graduate, doctoral and professional levels. FAMU enhances the lives of its constituents and empowers communities through innovative teaching, research, scholarship, partnerships, and public service. The University continues its rich legacy and historic mission of educating the nation's best and brightest.

## FAMU VALUES

FAMU is committed to the values of **ACCOUNTABILITY, INCLUSION, INNOVATION, and INTEGRITY**. The University also values and endorses the Board of Governors' Statement of Free Expression and expects open-minded and tolerant civil discourse to take place throughout the campus community.

## FAMU BOARD OF TRUSTEES

The FAMU Board of Trustees is the governing body of the University and is charged with policymaking for the University. Trustees serve without compensation and meet at least quarterly. The president serves as the corporate secretary to the Board of Trustees. The president has the responsibility for the day-to-day management of the University.

## FAMU FOUNDATION

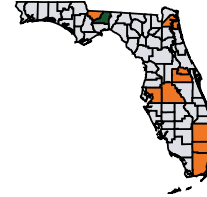
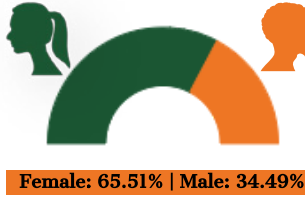
The FAMU Foundation is a non-profit, direct support organization, established with the specific mandate to serve as a custodian of contributions from the private sector, alumni, friends, and industry. The Foundation receives, invests, and administers funds. The University President and the Senior Vice President and Vice President for Finance and Administration/CFO serve as ex-officio members of the Board of Directors.





# INSTITUTIONAL PROFILE, FY24-25

**STUDENT POPULATION 9,313**



**In-State: 76%**

**Out-of-State: 24%**

**2024-2025**  
**U.S. News & World Report**  
**COLLEGE RANKINGS**

- #1 PUBLIC HBCU**  
6 CONSECUTIVE YEARS
- #20 SOCIAL MOBILITY**
- #81 TOP PUBLIC SCHOOL**  
AMONG NATIONAL UNIVERSITIES
- #87 BEST VALUE**  
AMONG NATIONAL UNIVERSITIES
- #1 HBCU**  
FOR RESEARCH AND DEVELOPMENT (N.S.F.)
- Fulbright HBCU**  
Institutional Leader

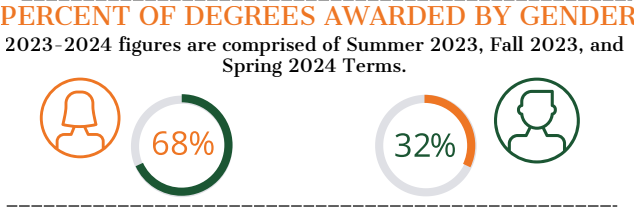
To see all college rankings, visit <https://www.famu.edu/about-famu/index.php>

**ACADEMIC PROFILES**

Majors	Academic Area
2,036	College of Social Sciences, Arts and Humanities
1,163	School of Business and Industry
1,136	College of Science and Technology
1,104	School of Allied Health Sciences
618	College of Engineering
511	College of Pharmacy and Pharmaceutical Sciences
481	School of Journalism and Graphic Communication
439	School of Nursing
371	College of Education
352	College of Agriculture and Food Sciences
335	College of Law
313	School of Architecture
300	Unidentified
118	School of the Environment
36	FAMU - FSU Co-Op

**RESEARCH AND GIVING | FY 2023**

- \$69.9M**  
Total Research Expenditures
- \$26.9M**  
Annual Giving
- \$124.1M**  
Endowment Value
- \$162.9M**  
Investment Value



For inquiries and further information, please reach out to us:  
**Email:** [info@famu.edu](mailto:info@famu.edu)  
**Phone:** +1 (850) 599-3000  
**Website:** [www.famu.edu](http://www.famu.edu)

**CONTACT US:**

- Famu\_1887** (Instagram)
- @FAMU\_1887** (Twitter)
- FAMU1887** (Facebook)
- @FAMUTube1887** (YouTube)

**FAMU** | FLORIDA A&M UNIVERSITY  
**DIVISION OF STRATEGIC PLANNING, ANALYSIS AND INSTITUTIONAL EFFECTIVENESS**



# THE OPPORTUNITY

**The Senior Vice President and Vice President for Finance and Administration/CFO reports directly to the President.** Serving as the principal administrator and fiscal advisor to the President, the Senior Vice President will be an active participant on the President's Leadership Team and is responsible for ensuring resources are aligned to FAMU's mission as a land-grant, research university and top public HBCU. To accomplish this, the Senior Vice President will coordinate closely with the following: Provost, General Counsel, Athletics, Facilities, Capital Planning, Advancement/Foundation, Research Administration, Student Affairs/Financial Aid, and the Board of Trustees Finance Committee. The Senior Vice President manages the departments within Finance and Administration, including the Controller's Office, Human Resources, Office of Procurement, Business and Auxiliary Services, and the University Budget Office.

## Key Responsibilities

### Strategic Leadership and Governance

- Advise the President and Board on financial strategy, multi-year forecasting, revenue generation, debt capacity, liquidity, and enterprise risk; prepare financial materials for the Board of Trustees Finance and Facilities Committees.
- Partner with the Provost on academic resource planning and with Research Administration on cost policy, faculty and staff compensation strategy, and post-award grant financial compliance.

- Lead development of the annual operating budgets; ensure timely, accurate submissions and reporting to the Florida Board of Governors, the Board of Trustees, the President's Office and, as necessary, to support other key stakeholder reporting and metric obligations.
- Enhance business processes to improve efficiency and cost effectiveness in University operations.
- Leverage technology and establish a data-driven culture.
- Sustain superior service levels through ongoing monitoring, accountability, and recognition programs to reward excellent customer service.

### Financial Management, Reporting, and Internal Controls

- Oversee and direct university financial management, including the development, implementation, and review of fiscal policies and procedures to ensure the proper use of financial resources supporting University goals.
- Direct financial policy and analysis including forecasting, scenario modeling, performance dashboards, unit budget reviews, and cost containment initiatives.
- Responsible for the development and implementation of a comprehensive, multi-year financial model to guide strategic decision making through detailed analysis and projections.

- Oversee accounting, financial reporting, and internal control systems consistent with GAAP/GASB and Florida public-sector requirements; ensure clean external audits.
- Responsible for tracking and reporting budget to actual performance across the enterprise and identifying lead indicators related to potential budget risks and concerns.
- Ensure timely, accurate financial reporting to the Board of Trustees, Board of Governors, and other state/federal stakeholders.
- Improve transparency and strengthen internal controls to improve compliance and support strategic decisions.

### Treasury, Investments, Debt, and Cash Management

- Manage cash, banking, short-term investments, and working capital; oversee debt strategy, compliance and investor disclosures.
- Evaluate and structure financing for capital projects (including Public Private Partnerships) in coordination with Facilities/Construction Planning.

### Procurement and Enterprise Operations

- Lead procurement/strategic sourcing and payables
- Oversee financial performance of auxiliaries/enterprises (e.g., housing, dining, parking, bookstore, and media/auxiliary units), setting pricing, reserves, and service level metrics.

- Champion shared-service models and continuous process improvements to enhance procurement efficiency, data accuracy, and organizational effectiveness.

### Grants, Compliance and Risks

- Ensure fiscal compliance for sponsored projects (post-award), including allowability, effort reporting, cost share, and subrecipient monitoring.
- Enforce accountability measures for compliance with university policies, regulations, and internal procedures.
- Oversee enterprise risk financing and insurance programs; maintain robust internal controls.

### Systems, Analytics, and Process Excellence

- Sponsor the financial systems roadmap (e.g., modern ERP such as Workday/Peoplesoft), data governance, automation, and analytics; champion shared-service efficiencies and continuous improvement.

### External Entities and Partnerships

- Coordinate with Direct Support Organizations (DSOs)—FAMU Foundation, Research Foundation, Athletics support entities- on financial policies, reporting, and risk management; align gift, endowment, and research funds with University priorities.
- Serves on the University's Foundation Board of Directors, as appointed.



## People and Culture

- Recruit, develop, and retain high-performing, staff within Finance and Administration; establish service standards and professional development pathways.
- Responsible for ensuring contract administration for staff collective bargaining agreements.
- Develop and maintain a University-wide culture of service excellence.
- Conducts and documents performance evaluations in a timely manner for each subordinate.
- Assesses and documents subordinates' ability to comply with all relevant University policies, regulations, and operating procedures.

## Qualifications

- Bachelor's degree required
- Licensed CPA preferred
- Higher education or public agency experience preferred; strong industry experience will also be considered
- Experience with federal and state regulations and compliance requirements
- Experience managing finances for a complex organization
- Strong financial planning and budget management skills
- Proven leadership and staff development experience
- Experience managing complex financial systems and data operations



### President Marva B. Johnson, J.D.

**Marva Johnson has been appointed as the next president of Florida Agricultural and Mechanical University (FAMU), bringing a wealth of experience in education, leadership, and public policy to the role.** With a distinguished career spanning over two decades, President Johnson has been a prominent figure in both the public and private sectors.

She previously served as the Vice President of State Government Affairs for Charter Communications in the Southern Region and has held leadership positions on various educational boards, including the Florida State Board of Education, where she served as Chair.

President Johnson's expertise in technology, education policy, and community engagement has made her a respected voice in shaping Florida's educational landscape.

As FAMU's president, Johnson is poised to lead the university into a new era of growth and innovation. Her vision for FAMU includes strengthening its position as a premier Historically Black University, enhancing academic programs, fostering research initiatives, and expanding opportunities for student success.

President Johnson's appointment marks a significant milestone for FAMU, as she brings a unique blend of corporate experience, policy acumen, and a deep understanding of the challenges and opportunities facing higher education in the 21st century. Her leadership is expected to build upon FAMU's rich legacy while propelling the institution to-towards new heights of academic excellence and community impact.



# TALLAHASSEE, FLORIDA

Tallahassee is the site of the Florida State Capitol, Supreme Court of Florida, Florida Governor’s Mansion, and nearly 30 state agency headquarters as well as Florida A&M University.

The city is a recognized regional center for scientific research, and home to the National High Magnetic Field Laboratory. In 2015, Tallahassee was awarded the All-America City Award by the National Civic League for the second time.

Close to the Gulf of Mexico, there is a plethora of things to do in Tallahassee. Great adventures and sites include the beaches, the Tallahassee Museum, the Florida History Museum, St. Marks National Wildlife Refuge, Mission St. Luis de Apalachee, St. Marks

Lighthouse, the Tallahassee Automobile Museum, the Florida Historic Capitol Museum, Railroad Square Art District, the Meek-Eaton Black Archives Research Center and Museum at FAMU, the Goodwood Museum and Gardens, Alfred B. Maclay Gardens State Park, Cascades Park, and many more walking and biking trails, outdoor exploration, and activities. Restaurants and shops are plentiful and superb.

Tallahassee is also known for its fabulous festivals and events, such as the Tallahassee Food and Wine Festival, the Greek Food Festival, the Harambee Festival, Springtime Tallahassee, First Friday festivals at Railroad Square, and Downtown Getdowns.

## Application & Nomination Process

*Confidential inquiries are welcomed, and nominations are invited.*



**MYERS MCRAE**  
EXECUTIVE SEARCH AND CONSULTING  
(478) 330-6222 MyersMcRae.com

### Applications

1) All application packet must include the following:

- a) A letter of application that addresses the responsibilities and qualifications of the position
- b) Current résumé
- c) At least four references with full contact information including e-mail (*References will not be contacted without consent from applicant.*)

A background and criminal report will be conducted on the finalists selected for campus interviews.

2) **Submit application materials online, preferably as PDFs.** Additional information is requested with the submission of materials. **Applicant materials will be reviewed on a rolling basis. Position is open until filled.**

[APPLY HERE](#)

### Nominations

Submit nominations with complete contact and e-mail information for the individual being nominated.

[NOMINATE HERE](#)

### Consultants

FAMU has retained Myers McRae Executive Search and Consulting to assist the Search Committee in its identification and review of candidates. **Brianna Douglas, Vice President** of Myers McRae Executive Search and Consulting, is the lead consultant for this search. **Request a conversation regarding this search by emailing [BriannaDouglas@myersmcr.com](mailto:BriannaDouglas@myersmcr.com)**



*The Florida A&M University (FAMU) is committed, as evident in our policies, principles and practices, to an educational environment and equal opportunity workplace wherein each member of the University community is free from any form of harassment and discrimination. Therefore, the University prohibits discrimination on the basis of race, religion, color, age, disability, sex, sexual harassment, sexual orientation, gender identity, gender expression, marital status, national origin, genetic information, and veteran status, or any other legally protected group status (including Title IX of the Education Amendments of 1972), in accordance with state and federal laws. Discriminatory conduct in the form of sexual misconduct, including sexual harassment, sexual assault, domestic and dating violence, and stalking, is also prohibited.*