



# PIEDMONT COLLEGE



ANNOUNCING A NATIONAL SEARCH FOR THE

**VICE PRESIDENT OF  
ADMINISTRATION AND  
FINANCE**



**Piedmont College**, one of the most dynamic small colleges in the Southeast, seeks a dynamic academic leader to serve as **Vice President of Administration and Finance**. The College invites letters of application and nominations for this opportunity.



**The Leadership Opportunity**

Piedmont College has been named a “Best College” and “Best Value” by *US News & World Report* among the Regional Universities in the South. Across two campuses, the College offers undergraduate and

graduate programs, including doctoral degrees.

The Vice President of Administration and Finance, serving as the chief financial officer, reports directly to the President and leads all aspects of the financial life of the College.

The new VPAF will join Piedmont College at a significant time in its 121-year history. Undergraduate enrollment at the Demorest campus has increased by 7 percent during each of the past five years; residential enrollment has increased by 20 percent during the same time period.

**Duties and Responsibilities**

The Vice President of Administration and Finance is responsible for the management, direction, control and coordination for administrative and financial activities of the College.

This officer oversees the institutional processes for operational and capital budgets, financial systems and policies, and compliance with applicable federal and state regulations and laws.

The primary responsibilities of this operating division are to:

- Provide administrative services to the college, including Human Resources, Security, and Facilities and Operations.
- Direct the development of the budget.
- Allocate fiscal resources.

**Mission Statement**

Piedmont College dedicates itself to the transformative power of education through reciprocal learning, the development of compassionate leaders, and the stewardship of our local and global communities.

**Core Values**

**Inquiry** - Piedmont College fosters an environment for learning by engaging in critical and creative dialogue. All members of the college community are challenged to immerse themselves in discovery, analysis, and communication.

**Service** - Piedmont College cultivates a sense of gratitude and duty to humanity by offering opportunities for civic engagement, personal growth, and ethical reasoning in action.

**Legacy** - Piedmont College upholds the intellectual, social, and theological heritage of Congregationalism through excellence in teaching and scholarship and by embracing our diverse society. We further these principles by encouraging empathy, innovative thought, and responsibility towards ourselves and others.



- Manage the elements of fiscal accountability.
- Oversee renovation and maintenance of facilities necessary to accomplish the College's mission.

**Required Qualifications**

Candidates must have a master's degree in a field appropriate to the responsibilities of the position or be a Certified Public Accountant. At least five years of experience in senior higher education administration, including significant proven experience in supervision and upper-level management that demonstrates success in administrative, fiscal, facilities, and personnel management, also is required. The demonstrated ability to plan for fiscal stability and to use appropriate business affairs strategies necessary for the successful achievement of the College's mission and strategic plan is mandatory.

Other qualifications include the abilities to:

- Sustain good interpersonal relationships with professional colleagues, the College community, and a diverse set of publics.
- Interpret the mission, educational role, and agenda of the College to diverse audiences.

- Assume leadership in promoting good public relations with College faculty, staff, students, and external constituents.

**Piedmont College**

Founded in 1897, Piedmont is a comprehensive liberal arts institution in northeast Georgia. The College has more than 2,300 students enrolled across four academic schools; the School of Arts and Sciences, Walker School of Business, School of Education, and the Daniel School of Nursing and Health Sciences.

Piedmont's 200-acre residential campus is in Demorest, Ga., in the foothills of the Appalachian Mountains. The Athens campus, which is designed for commuting



students, is in one of Georgia's most historic and popular cities. Both campuses offer undergraduate and graduate programs. The School of Education also provides graduate programs in numerous off-campus locations across Georgia.

Piedmont is affiliated with the United Church of Christ and with the National Association of Congregational Christian Churches. The College is committed to nurturing a diverse and inclusive community that cherishes academic freedom.

The student/faculty ratio is 14 to 1, and most professors hold a doctorate or the terminal degree in their field. Piedmont is known for the individual attention and one-on-one instruction provided by professors, whose first commitment is to their students' education.

The core curriculum covers nearly half of the total credits required for a degree. This ensures that all students gain a broad competence in the liberal arts, regardless of their field of specialization.

Piedmont offers majors in more than 50 disciplines and interdisciplinary studies that lead to Bachelor of Arts, Bachelor of Fine Arts, Bachelor of

Science, and Bachelor of Science in Nursing degrees. The college encourages study across multiple disciplines, and students can select related courses in different schools to create their own interdisciplinary degree program.

The College's Walker School of Business offers the Master of Business Administration degree at both campuses. The Master of Arts in Teaching, Master of Arts, Education Specialist, and the Doctor of Education degrees are available through the School of Education.

The School of Education, with 1,200 students enrolled in undergraduate and graduate programs, is one of the largest in the state and has achieved national prominence through its Woodrow Wilson Teaching Fellows program. The Daniel School of Nursing & Health Sciences has experienced tremendous growth in enrollment and offers the only baccalaureate program in Cardiovascular Technology in the state.

Piedmont promotes international and domestic travel opportunities for academic credit within a variety of study areas. Students also may study abroad for a semester at the University of Nottingham, England, and Paderborn University, Germany.

Piedmont is a member of the NCAA Division III, USA South Athletic Conference. Sports include men's and women's basketball, cross country, cycling, golf, lacrosse, soccer, tennis and track & field; men's baseball; and women's softball and volleyball. The College also has active intramural teams in a variety of sports.

With a substantial endowment, Piedmont is able to provide a high-quality education while maintaining tuition that is among the lowest of all private colleges in the state.



### Demorest, Georgia

Demorest is a picturesque rural community with numerous outdoor recreational activities. The city has a relatively low cost of living, with desirable and affordable housing, quality schools, and excellent medical care.

Larger cities are only short drives away, offering a wide variety of cultural, entertainment, sports, and shopping opportunities. Demorest is just 25 minutes from Gainesville, Ga., 45 minutes from Athens, Ga., and 70 miles from Atlanta, Ga., and Greenville, S.C.

*Piedmont College is an EEO/Title VII/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, disability, or age.*

### Applications & Nominations

Confidential inquiries are welcomed; nominations are invited.

1. **Application packet must include:**
  - a) Letter of interest
  - b) Current resume
  - c) At least five references with full contact and e-mail information (References will not be contacted without applicant's consent.)
2. **Submit application packet to [Piedmont-VPAF@myersmcrac.com](mailto:Piedmont-VPAF@myersmcrac.com) by February 25, 2019, for best consideration.**

**Submit nominations to [Piedmont-VPAF-nominate@myersmcrac.com](mailto:Piedmont-VPAF-nominate@myersmcrac.com)** with contact and e-mail information on the individual being nominated.

**Kenny Daugherty**, President of **Myers McRae Executive Search and Consulting**, is assisting Piedmont College with this search.



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