



FALSC

Florida Academic Library
Services Cooperative

INVITING APPLICATIONS AND NOMINATIONS FOR THE

Director of E-Resources



Director of E-Resources

at the Florida Academic Library Services Cooperative



The Florida Academic Library Services Cooperative (FALSC) invites applications and nominations for **Director of E-Resources**. This position oversees all aspects of e-resource licensing on behalf of the libraries of Florida's public colleges and universities, negotiating with vendors to leverage a multimillion dollar budget to meet the needs of 40 institutions while facilitating the best possible use of state funds. In select cases, the Director also works with the Independent Colleges and Universities of Florida.

THE OPPORTUNITY

The Florida Academic Library Services Cooperative (FALSC) provides services, support, and resources for the state's public, post-secondary academic libraries. Established by statute, it is part of the Florida Virtual Campus (FLVC) and is administered by the University of West Florida (UWF) Innovation Institute.

For the library professional, FALSC offers great opportunity for leadership and growth:

- Join a forward-thinking team focused on service and innovation
- Contribute to the success of 40 colleges and universities, more than 150 campus libraries, and nearly 1.3 million students, faculty, and staff
- Contribute to your field on both the national and international levels through participation in organizations such as the International Coalition of Library Consortia

For member libraries, FALSC provides:

- A state-of-the-art integrated library system (ILS) along with a shared catalog and a

FALSC
BY THE
NUMBERS

Serves Nearly

1.3
MILLION

STUDENTS, FACULTY,
& STAFF ACROSS
FLORIDA

AT

150+
CAMPUS
LIBRARIES

FOR

40
COLLEGES &
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WITH A
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COLLECTION OF

NEARLY
29
MILLION
ITEMS

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Statement of Purpose

The Florida Academic Library Services Cooperative is established to provide a single library automation system and associated resources and services that all public postsecondary institutions shall use to support learning, teaching, and research needs.

Florida Statute 1006.73 (1)

statewide collection of online journals, e-books, and other e-resources

- Support for open educational resources and digital collections
- In-person and online training, professional development, and consultation for library staff
- A statewide Help Desk offering support to staff and students

This is an exciting time to join FALSC, as the organization and member libraries are transitioning to a next-generation ILS. This multi-year effort marks the largest transition to an integrated academic library catalog/discovery system in Florida's history.

FALSC and its predecessor organizations have worked with postsecondary libraries for more than 30 years. Though consortial in nature, FALSC is not a true library consortium. It is advised rather than directed by institutions through a Members Council on Library Services. FALSC's success, however, is ultimately determined by the value of its work to the libraries it serves.

FALSC has offices in Tallahassee and Gainesville, two college and university towns situated in the green, forested landscape of northern Florida, and works with UWF administrators in Pensacola.

For more information on the organization, visit FALSC.org.

THE POSITION

Reporting directly to the Executive Director of FALSC, the Director of E-Resources leads the E-Resources workgroup, with the option to work from Gainesville or Tallahassee. The Director supervises three Statewide Program Assistant Directors and an Administrative Specialist.

Through a process of information gathering, data analysis, and market research, the Director develops strategies for

the negotiation of multimillion dollar packages of online research content. This administrator oversees the FALSC budget for e-resources licensed to support the teaching, learning, and research needs of the Florida State University System (SUS) and Florida College System (FCS).

Working with confidential pricing and contractual data, the Director is responsible for meeting the requirements and procedures for approval, payment, and processing of vendors' invoices and/or distribution of documents to vendors. The Director is responsible for negotiating pricing with vendors to ensure that centralized purchasing of licensed content maximizes savings to the state. This responsibility includes negotiating the STEM (science, technology, engineering, and mathematics) and other e-journal packages that the SUS institutions pay for individually, as well as for an expanded group of institutions that currently includes nine of the Independent Colleges and Universities of Florida (ICUF) and two of the FCS. In addition to ensuring that annual renewals are done accurately and in a timely manner, this administrator handles the revenue generated by this activity.

The Director is responsible for the development and implementation of policies related to primary services and products, as well as the communication of those policies to library affiliates and liaisons. The Director interprets and applies state and local purchasing policies. This administrator also works with the Office of General Counsel to establish the legal framework for licensing activities at FALSC, such as developing and updating the Guidelines for the Licensing of E-resources and Memorandum of Understanding for use with libraries outside the SUS and FCS.

The Director has daily contact with librarians throughout the SUS and FCS regarding e-resources and serves as the FLVC liaison to statewide SUS and FCS library committees concerned with the topics.

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Additional Responsibilities

- Manages assigned staff, including participation in the hiring process for workgroup positions, planning and approval of workloads, preparation and completion of performance evaluations and improvement plans, and management of overall staff performance.
- Performs e-resource licensing and negotiation for centrally funded content by providing leadership in the management, evaluation, and licensing of state-funded databases subscribed to by FALSC; manages the e-resources budget on behalf of the SUS and the FCS; and oversees additional group licensing activities for the FCS and SUS.
- Works with the University of West Florida's Offices of General Counsel and Procurement to ensure state-wide adherence to Florida state law and best practices in content acquisition.
- Implements and manages the legislatively mandated FLA-PASS (Florida Library Access – Pass for Accelerated Secondary Students) Program, which provides access to FALSC funded e-resources to public high school students in accelerated programs and coordinates FLA-PASS communication with the State Department of Education.
- Performs e-resource licensing and negotiation for content funded by individual libraries by negotiating contracts for e-journal packages and other databases shared by the libraries of the institutions of the State University System and other participating college and university libraries.

- Manages the cost-recovery of contract negotiation and administration fees paid by ICUF institutions.
- Maintains an information resource center of FLVC negotiated contracts and licensing information on the FLVC secure website for SUS and participating ICUF and FCS libraries.
- Leads and coordinates expanded collaborative licensing activities with the FCS and the ICUF.
- Attends the annual ICUF and FCS Collection Development Meetings.
- Maintains effective communications with appropriate FALSC staff and effective working relationships to ensure the success of the organizational processes and projects.

Some evening and weekend work may be required.

QUALIFICATIONS

Minimum requirements are a master's degree in an appropriate area of specialization and six years of appropriate experience; or a bachelor's degree in an appropriate area of specialization and eight years of appropriate experience. Excellent written and oral communication and negotiation skills are required.

It is **strongly preferred** that candidates have a master's degree in library and/or information science or equivalent degree from an ALA-accredited program and six years of professional experience in an academic research library or an academic library consortium, including at least two years of experience in e-resource licensing and management.

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Other preferred qualifications include:

- Knowledge of the technical issues involved in the networked delivery of electronic resources and with the legal and business issues involved in acquisition, licensing and management of electronic resources
- Familiarity with Internet developments, electronic publishing and current library technologies, such as link resolving software
- Working knowledge of reference and public services operations
- Supervisory experience
- Understanding of legal and financial issues involved in e-resource licensing
- Understanding of standard business practices and good mathematics skills
- Ability to function in a collaborative, service-oriented environment and flexibility in adapting to change
- Working knowledge of spreadsheet and other software to support the management of usage and financial data

GAINESVILLE and TALLAHASSEE, FLORIDA

Home to the University of Florida, Gainesville is a vibrant, growing city with a population of 127,000. The city made *Livability.com's* 2017 *100 Best Places to Live* list and top-six list of the *Most Affordable Cities in Florida*.

The city is about one hour from Florida's west coast and an hour and a half from its east coast. Gainesville Regional Airport offers non-stop service to Dallas, Texas; Charlotte, N.C., and Miami, Florida. Gainesville is also within about two hours from major Florida airports in Jacksonville, Orlando, and Tampa.

Tallahassee offers Southern charm with a sophisticated flair. Located in the state's panhandle, Florida's capital city is known for its natural beauty, cultural richness, world-class entertainment, thriving business community, and outdoor recreational offerings. Tallahassee is home to two public universities, Florida State and Florida A&M.

The city's metropolitan area has a population of more than 375,000 residents. Daily flight service is provided by Tallahassee International Airport.

The University of West Florida is an Equal Opportunity/Access/Affirmative Action employer. Any individual who requires special accommodations to apply is requested to advise UWF by contacting the UWF Human Resources Department at 1-850-474-2694 (voice) or 1 850 857 6114 (TTY). A criminal background check is required for successful candidates. E-Verify requirements may apply for employment in certain positions. All records submitted in support of employment applications may be subject to Florida public records law.



APPLICATION & NOMINATIONS

Confidential inquiries are welcomed, and nominations are invited.

1. Application packet must include:

- a. Letter of interest
- b. Resume
- c. At least five references with full contact information, including emails (References will not be contacted without consent from applicants.)

2. Submit application to:

FALSC-ERes@myersmcrac.com

Applications received by **September 15, 2017**, will be given priority consideration.

Nominations should include contact information with emails for the individual nominated. Submit nominations to: **FALSC-ERes-nominate@myersmcrac.com**

Emily Parker Myers, CEO of Myers McRae Executive Search and Consulting, is assisting the Florida Academic Library Services Cooperative with this search.



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