IVY TECH
COMMUNITY COLLEGE

Inviting Applications and Nominations for

VICE CHANCELLOR FOR ACADEMIC AFFAIRS
LAKE COUNTY CAMPUS

Ivy Tech Community College of Indiana, the nation's largest singly accredited community college, seeks an administrator with substantial and successful leadership experience, and a commitment for student success, to serve as **Vice Chancellor for Academic Affairs**. Reporting to the Chancellor of the Ivy Tech Community College Lake County campus, the Vice Chancellor for Academic Affairs is responsible for the development, coordination, staffing, evaluation, continuous quality improvement, and workforce alignment of academic programs, as well as research, academic/campus planning, and budgeting.

VISIT WWW.IVYTECH.EDU TO LEARN MORE.

Ivy Tech, Crown Point

IVY TECH COMMUNITY COLLEGE OF INDIANA

Founded in 1963, Ivy Tech Community College of Indiana is the state's largest public post-secondary institution. Accredited by the Higher Learning Commission, Ivy Tech provides accessible and affordable world-class education to more than 177,000 students annually across 19 campuses and 43 degree-granting locations throughout Indiana as well as 100-plus transfer programs. The College System awards more than 35,000 credentials each year. Ivy Tech also graduates the highest number of associate-level nurses in the nation. Ninety-three percent of graduates stay in Indiana. Ninety-two percent of alumni have indicated they would choose Ivy Tech again for their education and training.

Serving as the state's economic engine through workforce development, Ivy Tech offers associate degrees and short-term certificate programs and training that align with the needs of the community. Many of the courses and associate degree programs seamlessly transfer to other colleges and universities in Indiana, as well as out of state, providing students a quality, affordable route to a bachelor's degree.

Programs and courses are offered through seven academic units: School of Advanced Manufacturing, Engineering, and Applied Science; School of Arts, Sciences, and Education; School of Business, Logistics, and Supply Chain; School of Health Sciences; School of Information Technology; School of Nursing, and School of Public Affairs and Social Services. The College System offers hands-on experience with some of the state's most advanced technologies and training facilities, plus provides the convenience of more than 500 online classes. The attention that comes with the College System's small class sizes results in student success.

Ivy Tech employs more than 6,500 faculty and staff. Employees are highly collaborative, with a friendly and helpful culture that leads to student retention and success. Innovation is another value that sets the College System apart. Administrators, faculty, and staff look for ways to make things better for students as well as employees. One of Ivy Tech's key goals is to foster creativity and innovation in employees. More than anything, employees find themselves inspired each day by the camaraderie, positivity, and dedication that surrounds everyone at Ivy Tech. Employees receive a generous benefits package that includes a wide array of learning and development programs.

The College System has a $550 million annual budget. The Ivy Tech Foundation is the largest community college foundation in the nation.

GRADUATES THE HIGHEST NUMBER OF ASSOCIATE-LEVEL NURSES IN THE NATION

NAMED 2022 BEST EMPLOYER FOR DIVERSITY
Forbes

NAMED ONE OF "AMERICA'S BEST EMPLOYERS FOR WOMEN" IN 2022
Forbes

Ivy Tech, Gary

IVY TECH'S STRATEGIC FOCUS

Ivy Tech Community College is developing a new strategic plan, which will highlight the goals and initiatives it seeks to achieve across its 19 campuses and 43 degree-granting locations. The College System will announce the new strategic plan in July.

LAKE COUNTY CAMPUS

Ivy Tech Lake County Campus serves all of Lake County, Indiana, with locations in Crown Point, Gary, and East Chicago. The Lake County campus serves approximately 4,000 students annually and employs 46 faculty and 250 staff.

Ivy Tech Lake County offers 39 academic programs that are shared across all three locations; however, each site focuses on different academic areas: East Chicago, trades; Crown Point, nursing and health sciences; Gary, which is located on the campus of Indiana University Northwest, sciences. A newly constructed welding lab in East Chicago ensures students get the hands-on experience they need to succeed in this high-demand field. Simulation labs at Crown Point provide students hands-on learning environments similar to an actual

hospital or lab setting. State-of-the-art science labs at the Arts & Sciences Building at the Ivy Tech location in Gary equip students to further their education in science fields, such as biology and chemistry. Among the many programs offered are Advanced Automation and Robotics (AART); Business Operations, Applications, and Technology (BOAT) Entrepreneurship; Cybersecurity; Hospitality Administration; Liberal Arts; Software Development; Business Administration; Nursing; and Data Analytics. A complete listing is available at www.ivytech.edu/

Our Mission
We are Ivy Tech, Indiana's Community College. We serve the people of our state through accessible and affordable world-class education and adaptive learning. We empower our students to achieve their career and transfer aspirations. We embrace our vision of economic transformation inspired by the education and earnings attainment of our citizens, the vitality of our workforce, and the prosperity of our unique and diverse communities.

THE OPPORTUNITY

The Vice Chancellor for Academic Affairs (VCAA) will be a member of the Chancellor's Cabinet. While providing leadership that aligns with the College System core values and implementing strategies to meet the needs of a diverse community and student body, this senior administrator promotes diversity, integrity, community engagement, innovation, and excellence. The VCAA has statewide responsibilities to maintain consistent statewide curricula, policies, and practices and works closely with campus and Systems Office leadership to establish strategies coordinated with statewide efforts in key areas of focus, such as recruitment, enrollment, retention, completion, and student success.

Reporting directly to the Campus Chancellor with indirect reporting to the Senior Vice President/Provost and Senior Vice President for Workforce Alignment, the VCAA addresses the development, administration, supervision, and evaluation of the campus academic programs. This administrator is responsible for the overall student academic experience at the campus. The Vice Chancellor will provide leadership and supervision for school deans, faculty, and academic staff, as well as campus academic schools, K-12 academic programming and other areas, which may include the learning resource center, instructional technology, library services, and testing services. The Vice Chancellor will serve as chief advisor to the Chancellor in the formation of policies affecting all academic programs.

MAJOR RESPONSIBILITIES

- Provides vision, leadership, coaching, and direction to all academic employees for the delivery and/or revision of quality academic programs.
- Plans, organizes, and administers the academic programs and services in concert with the mission, purposes, resources, and facilities of the campus.
- Coordinates and supervises the preparation of the schedule of classes and the assignment of qualified faculty for all academic offerings.
- Assembles and maintains up-to-date documents pertaining to the academic services programs.
- Collaborates with Workforce Alignment to meet the community skill-gap needs through training and academic programming.
- Collaborates with campus and systems-level leadership, and fosters relationships with K-12, workforce, and other community partners.
- Provides leadership in the recruitment, development, supervision, and evaluation of faculty and academic staff.
- Ensures compliance with college policies, procedures, and requirements established by law, regulation, board policies, and administrative decisions.
- Provides leadership and direction for accreditation self-studies and on-site visits, and maintains accreditation of programs with external agencies.

- Collaborates with Student Success and Enrollment Services to ensure optimal student recruitment, enrollment, advising, retention and completion, and provides leadership to ensure that faculty collaborate in the same way.
- Supervises the preparation and submission of required federal and state reports relating to the academic programs.
- Provides leadership and direction for dual credit, transfer, and articulation of programs with area secondary schools, colleges, and universities.
- Develops requests for new academic programs and services aligned with the Workforce Alignment Quadrant Analysis and guidance from the Indiana Commission for Higher Education.
- Oversees the program review process, and submits reports as required.
- Collaborates with all campus departments to meet the needs of the Campus and College System in the execution of Ivy Tech's mission and vision.
- Serves on local and statewide committees associated with job functions, and represents the College as needed.
- Participates in all Campus Academic Officers Council meetings.
- Assists with development of new transfer agreements and maintenance of existing transfer agreements.
- Works with Campus Academic Officers Council to develop and approve academic policy for the College System.
- Serve as the Campus' Chief Conduct Officer for academic misconduct.

- Assures assessment of departmental area needs, investigates and develops alternative academic strategies, establishes priorities and goals, recommends implementation activities, and evaluates progress.
- Oversees the development and administration of departmental budgets and determines priorities for expenditures.
- Serves as a model for strong leadership and develops and supports the Campus culture of team collaboration and commitment to delivering high-quality services and outcomes by being student- and employee-centered.
- Builds and sustains a process-managed organization and culture that delivers measurable value for the organization, targeting efficiency and cost optimization in functional areas.
- Collaborates with other Cabinet members to implement the College System strategic plan across the campus service area.
- Executes strategic initiatives and resource allocation at a local level to achieve collegewide and campus-level metrics.
- Creates and maintains an environment where planning, development, and delivery of services for students occur in a creative and effective manner that fosters cultural and global awareness.
- Conducts other duties logically associated with this position that may be assigned. All responsibilities will be conducted within the parameters of the Family Educational Rights and Privacy Act (FERPA), other applicable regulatory requirements, and professional standards.

QUALIFICATIONS

- A doctorate degree from a regionally accredited college or university is required.
- Candidate must have a minimum of five years' experience in higher education at accredited institutions and a combination of teaching and administrative experience.
- Community college experience is desired.
- Experience with grant writing, budget management, accreditation process, and program review is desired.

EXPERIENCE, SKILLS, AND KNOWLEDGE

- Adept at resolving individual and group conflicts.
- Excellent written and oral communication skills.
- Proven ability to identify key issues and to carry forward an idea or project from conception to execution.
- Track record of thinking conceptually and mastering complex subject matter quickly.

- Demonstration of good judgment, discretion, and tact, and the ability to work easily with senior leaders in the higher education, charitable, government, and business sectors.
- Ability to partner well with colleagues both in and outside of the organization.
- Ability to promote an inclusive environment where every student and employee feels respected and valued.
- Track record of valuing and respecting the broad diversity and backgrounds represented by students and employees and of reflecting those standards in verbal, written, and interpersonal communication.

#1 Ivy Tech is the LARGEST, singly-accredited community college in the country

Downtown Crown Point

LAKE COUNTY

Lake County is part of the Northwest Indiana and Chicago Metropolitan area. Located 145 miles northwest of Indianapolis, 42 miles east from Chicago, and bordered by Lake Michigan to the north, Lake County is Indiana's second most populated county with 500,000 people and 11 townships. This energetic Midwestern community has a thriving industrial economy, breathtaking natural wonders, diverse cultures, community activities, cultural events, and festivals.

The northern portion of the county, which includes the cities of Gary, Hammond, East Chicago, and Merrillville, contains approximately 80 percent of the population. Among the largest employers in this area are Purdue University Northwest and U.S. Steel. Other major employers can be found in the healthcare industry, including Franciscan Health, Community Hospital, Alverno Clinical Labs, and Methodist Hospital.

With four distinct seasons, there are numerous outdoor recreational opportunities, whether it is fishing, swimming, golfing, hiking, cycling, exploring, or just strolling the beaches of Lake Michigan's southern shore. Residents and visitors alike enjoy the beauty of Indiana Dunes State and National Parks, which offer 15,000 acres of dunes, marshes, forests, rivers, and prairies to explore.

APPLICATION & NOMINATION PROCESS

(478) 330-6222   MyersMcRae.com

Confidential inquiries are welcomed, and nominations are invited.

Applications

1) Application packet must include:
    a) A letter of application (must not exceed two pages) that addresses the responsibilities and qualifications of the position
    b) Current curriculum vitae or résumé (must not exceed four pages)
    c) At least four references with full contact information including e-mails *(References will not be contacted without consent from applicant.)*

2) Submit application packet (preferably as PDFs) to **ITCC-VCAA@myersmcrae.com, open until filled.** Additional information will be requested upon receipt of application. Applications will be accepted until the position is filled.

Nominations

Submit nominations to **ITCC-VCAA-Nominate@myersmcrae.com** with complete contact and e-mail information for the individual being nominated.

Consultants

Kenny Daugherty, President, and **Dr. David Gurchiek**, Consultant of **Myers McRae Executive Search and Consulting,** are assisting Ivy Tech Community College with this search.
Request a conversation at **KennyDaugherty@myersmcrae.com**.